



Write Away Yearlong Planning

These tools help you design a writing and language curriculum using *Write Away*. The “Overview of the Writing Units” shows the progression from personal through academic to creative forms throughout the year. The “Yearlong Timetable” provides a suggested sequence of teaching units for the essential writing and language skills covered in the handbook.

Overview of the Writing Units	2
About the Yearlong Timetable	3
Yearlong Timetable of Units	4





SENTENCES AND PARAGRAPHS	<p>Sentences Combining Sentences Paragraphs Writing Patterns</p>
PERSONAL WRITING	<p>Journals Friendly Notes Friendly Letters and Emails All-About Me Stories</p>
SUBJECT WRITING	<p>Writing About Books Counting Books News Stories Business Letters and Emails How-To Writing Posters</p>
RESEARCH WRITING	<p>Picture Dictionaries Reports</p>
STORY WRITING	<p>Circle Stories Add-On Stories Fables Mysteries</p>
POETRY WRITING	<p>Small Poems Shape Poems Rhyming Poems</p>

The yearlong timetable presents a *suggested* sequence of activities focusing on writing and language skills. Review the important points below before implementing any of the activities in the yearlong timetable.

Sequence of Assignments

The assignments in the timetable follow a logical sequence. For example, the first quarter introduces students to the process and qualities of writing and assigns forms that let them apply their learning. The writing assignments progress from personal writing to writing that becomes more challenging—explanatory, persuasive, and creative forms. (The progression of writing units is based on James Moffett’s “Universe of Discourse.”)

Skills Implementation

The timetable also integrates essential editing and language skills from the handbook and *SkillsBook*. The skills activities complement the writing and thinking lessons.

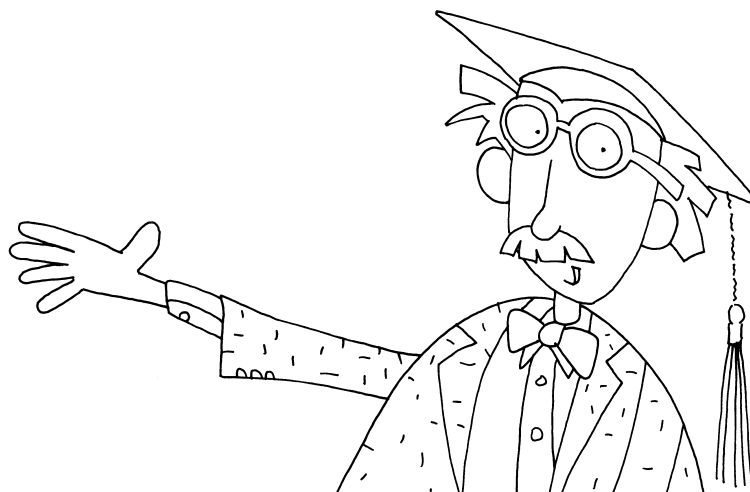
The *SkillsBook* specifically provides practice activities covering the conventions for punctuation, mechanics, usage, spelling, and sentences. See *k12.thoughtfullearning.com* for more information.

Teaching Units

Often in the timetable, two related teaching units appear together in one week. For example, in the first quarter “Writing Friendly Notes” is paired with “The Qualities of Writing” (page 4.) You may choose to implement both of these units, only one of them, or perhaps a simplified version of one or both of the units.

Write Away Teacher’s Guide

Use the free online *Write Away Teacher’s Guide* as a resource. It contains correlations to the Common Core, suggestions for teaching each page of the handbook, start-up activities, digital downloads, minilessons, and much more.





This suggested yearlong timetable presents *one possible sequence* of writing and language skills units based on a five-days-per-week class. The units and lessons build from basic to more advanced skills throughout the year.

First Quarter

<i>Week</i>	<i>Writing and Skills Units</i>	<i>Handbook Pages</i>	<i>SkillsBook Pages</i>
1	Your First Week with the Handbook	3–9	
	Writing in Journals	71–73	
	<i>Skills Activities: Understanding Sentences</i>	290–291	107–108
2	Starting to Write	11–17	
	Using the Writing Process	18–23	
	<i>Skills Activities: Parts of a Sentence</i>	290–291	109–112
3	Writing Friendly Notes	74–77	
	The Qualities of Writing	24–27	
	<i>Skills Activities: Kinds of Sentences</i>	290–291	113–116
4	Writing Friendly Letters and Emails	78–83	
	Keeping an Idea Notebook	29–31	
	<i>Skills Activities: Sentence Review</i>	290–291	117–118
5	Writing All-About-Me Stories	84–87	
	Prewriting	32–33	
6	Writing Sentences	53–55	
	Combining Sentences	56–57	
	<i>Skills Activities: ABC Order</i>	276–283	85–86
7	Making Counting Books	94–99	
	Writing the First Draft	34–35	
	<i>Skills Activities: Sorting Nouns and Verbs</i>	282–283	87–90
8	Writing Counting Books (Cont.)	94–99	
	Revising Your Writing	37–39	
	Getting Help from a Partner	40–43	91–92
	<i>Skills Activities: Sorting Sounds</i>	204–207	
9	Checking for Errors	44–45	
	Publishing Your Writing	46–51	

<i>Week</i>	<i>Writing and Skills Units</i>	<i>Handbook Pages</i>	<i>SkillsBook Pages</i>
1	Writing Paragraphs	58–65	
	<i>Skills Activities: Periods</i>	264	3–8
2	Understanding Writing Patterns	66–69	
	Using the Library	171–177	
	<i>Skills Activities: End Punctuation</i>	264–265	9–16
3	Reading to Understand	192–197	
	Writing About Books	89–93	
	<i>Skills Activities: Commas</i>	266–267	17–22
4	Writing About Books (Continued)	89–93	
	Reading New Words	188–191	
	<i>Skills Activities: Commas</i>	266–267	23–30
5	Writing News Stories	100–103	
	Learning to Interview	226–229	
	<i>Skills Activities: Apostrophes</i>	268	31–36
6	Writing News Stories (Continued)	100–103	
	<i>Skills Activities: Quotation Marks</i>	269	37–40
7	Writing Business Letters and Emails	104–111	
	Using a Computer	178–181	
	<i>Skills Activities: Punctuating Titles</i>	269	41–42
8	Writing Business Letters and Emails (Continued)	104–111	
	<i>Skills Activities: Punctuation Review</i>	263–269	43–44
9	Using Graphic Organizers	243–249	
	Taking Tests	256–261	



<i>Week</i>	<i>Writing and Skills Units</i>	<i>Handbook Pages</i>	<i>SkillsBook Pages</i>
1	Thinking Clearly	250–251	45–52
	Working in Groups	254–255	
	<i>Skills Activities: Capital Letters</i>	271–272	
2	Learning to View	219–223	53–60
	How-To Writing	112–115	
	<i>Skills Activities: Capital Letters</i>	271–272	
3	How-To Writing (Continued)	112–115	61–66
	Learning to Listen	224–225	
	<i>Skills Activities: Capital Letters</i>	271–272	
4	Reading Graphics	183–187	67–71
	Making Posters	116–119	
	<i>Skills Activities: Plurals</i>	273	
5	Using a Glossary	216–217	72–76
	Making Picture Dictionaries	121–123	
	<i>Skills Activities: Plurals</i>	273	
6	Making Picture Dictionaries (Continued)	121–123	77–80
	Using Phonics	199–209	
	<i>Skills Activities: Abbreviations</i>	274–275	
7	Writing Reports	124–131	81–84
	Making Contractions	214–215	
	<i>Skills Activities: Mechanics Review</i>	270–275	
8	Writing Reports (Continued)	124–131	93–100
	<i>Skills Activities: Using the Right Word</i>	284–289	
9	Giving Oral Reports	240–241	101–104
	<i>Skills Activities: Using the Right Word Review</i>	284–289	

<i>Week</i>	<i>Writing and Skills Units</i>	<i>Handbook Pages</i>	<i>SkillsBook Pages</i>
1	Thinking Creatively	252–253	
	Writing Small Poems	153–159	
	<i>Skills Activities: Nouns</i>	293	121–124
2	Making Shape Poems	160–165	
	<i>Skills Activities: Nouns</i>	293	125–130
3	Rhyming Poems	166–169	
	<i>Skills Activities: Pronouns</i>	294	131–136
4	Writing Circle Stories	133–135	
	<i>Skills Activities: Verbs</i>	295–297	137–140
5	Writing Add-On Stories	136–139	
	<i>Skills Activities: Verbs</i>	295–297	141–142
6	Writing Fables	140–145	
	<i>Skills Activities: Adjectives</i>	298	143–148
7	Writing Mysteries	146–151	
	<i>Skills Activities: Parts of Speech</i>	292–299	149–152
8	Performing Stories	230–235	
	<i>Skills Activities: Theme Words</i>	300–303	153–154
9	Telling Stories	236–239	